



Annual Report 2008

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Canberra's leading non-profit community dance company



Our Mission

- ◆ To be a vibrant, diverse and sustainable part of dance culture in the ACT and region;
- ◆ To promote dance and CDT through the delivery of high quality classes, performances, workshops, and professional development opportunities for professional and recreational dancers and associated artists;
- ◆ To provide opportunities for, and work in partnership with local dance and/or associated artists and community members; and
- ◆ To foster an environment where members can discover, explore, learn, experiment and share a variety of dance styles and techniques.

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Office Bearers 2008

Position	Office Bearer	Elected
Chairperson	Brooke Thomas	elected 12 April 2008
Company Director	Philip Piggin	elected 12 April 2008
Artistic Director	Meg Millband	elected 12 April 2008, resigned Dec 2008
Treasurer	Lis van Papenrecht	elected 12 April 2008, resigned Dec 2008
Business Manager	Danielle Cheshier	elected 12 April 2008
Members Manager	Julie Rickwood	elected 12 April 2008, resigned May 2009
Studio and Resources Manager	Jane Ingall	elected 12 April 2008
Marketing Manager	Hannah Meredith	elected 12 April 2008
Studio Hire Manager	Rachael Hilton	elected 12 April 2008
Design and Web Manager	Merle Ketley	elected 12 April 2008, resigned May 2009
Legal Manager	Elanor Matton-Johnson	elected 12 April 2008
Secretary	Robin Jean	elected 12 April 2008, resigned May 2009
Public Officer	Brooke Thomas	elected 12 April 2008



Chairperson

2008 was for Canberra Dance Theatre a year of what can only be described as exponential growth. With an increased number of classes on offer and an ever-increasing profile due to our studio's physical location and the staging of a major contemporary site-specific dance piece at the National Gallery for our 30th anniversary, membership numbers increased dramatically on previous years.

All of this has been made possible due to the persistent hard work, determination, and passion of our board, our teachers and our many other volunteers and helpers who donate so much time and energy to make CDT the inclusive, quality, professional organisation it is today.

The following reports by our 2008 Board members give a full account of CDT's activities and achievements last year. I thank each of you for your commitment and service to CDT and for bringing your unique set of skills and interests to the benefit of the ACT dance community. I acknowledge and thank those board members who have stepped down for your immense contribution to CDT over the past year (or years) and I look forward to welcoming new members to the board in 2009.

Brooke Thomas

Chairperson



Company Director's report

2008 marked the 30th year of operation for Canberra Dance Theatre in the ACT region, with a very memorable birthday event to celebrate this significant achievement.

30th Birthday Celebration

In keeping with the importance of this significant achievement, Meg Millband, CDT Artistic Director, worked tirelessly throughout the year creating a very memorable performance event at the NGA in November. Whilst many challenges arose in the creation of two site specific works, with both community and professional dancers, and appalling weather, two magic nights of performance finally eventuated. Great support for the project came from ArtsACT, the NGA (and especially Denise Officer) and the CDT Board so ably led by Dr Brooke Thomas. Special thanks must go to them all, plus Meg Millband and the wonderful team of artists and community dancers who were completely and enthusiastically dedicated in every way.

To add to the weekend of celebration CDT also hosted a Birthday Brunch at the studio, between performance evenings, as a chance to meet up with the many past and present CDT supporters and performers. We were treated to a fine feast, a great array of CDT memorabilia and footage, and a most informative talk from one of the company's founders – Graham Farquhar, supported by Ausdance National Director, Julie Dyson. Big thanks to Brooke Thomas and the Board for the hours invested in making this a wonderful part of the weekend's festivities.

We were delighted to have past AD Amalia Hordern with us for the event. Previous AD Stephanie Burridge, based in Singapore, sent her congratulations, as did founding AD Lorna Marshall.

Community Classes

Program

This year CDT ran a total of 15 dance classes/week, at various levels, with 1 new class added to the program (*):

	<i>Class</i>	<i>Teacher</i>
Monday	Contemporary (Basics)	P Piggin
	Ballet (Basics),	R Olsen
Tuesday	Parents, Tinies and Toddlers	J Ingall
	Middle Eastern Belly Dance	A Ross
	World Fusion	G Burgess
Wednesday	Funk/Hip Hop	L Boynes
	Pilates	F Dumbrell
	Contemporary (Intermediate)	H Schmidt
Thursday	Women's Creative Dance	J Ingall
	Ballet (Intermediate)	M Millband
	*Performance Class	various
Friday	Modern Gypsy	R Markwell
Saturday	CDTeens	G Burgess, A Larsson
	Jumping Juniors	J Ingall
	Contact Improvisation	D Corbet



Class Attendances

In a total of 15 classes per week CDT had 5264 attendances over the year, with the highest annual average of 9.23 people/class. These are again the best figures CDT has enjoyed, with class attendances achieving a maximum during Term 1 and 2 of over 1400 attendances, and then staying over 1100 for the remainder of the year.

Class numbers in previous years totaled 3727 in 2007, 3231 in 2006, 1790 (2005), 1805 (2004), 1687 (2003), 1024 (2002), and 734 (2001). The 2008 figures indicate a percentage increase of over 700% in our class enrollments from 2001.

For Dance Week, CDT again offered a “bring a friend for free” class deal to CDT, Ausdance and QL2 members, and half price dance classes to the general public, in order to promote the industry and our profile.

We were enormously pleased at the significant increase in participation in our Parents, Tinies and Toddlers class once we moved it off site to St Margaret’s Church Hall in Hackett. Daytime parking around the city studio is very problematic, and the relocation to Hackett has impacted very positively on class attendance. Thanks to Jane Ingall for visioning and implementing this very successful strategy.

The variety of classes and levels we have programmed, the calibre, reputation and dedication of our teaching staff, and the work of the Board who fully supported the programs’ development and patronage, all helped to ensure another very successful program of community dance classes. With a continued and well-planned marketing strategy in 2009, class numbers should hopefully continue to grow, despite the economic recession.

Class Fees

Class fees remained at the 2007 level, at \$20/\$16 (concession) per class, or a term rate of \$160 (full), or \$140 (concession). Membership rate also remained at \$15.

A concerted effort continued to encourage clients to take advantage of the Dance Card system, where they purchased 10 or 20 classes at once, to be taken at any time in any class. The pricing structure helped to encourage its purchase, and consequently it was taken up very enthusiastically as clients were aware of the significant savings they could make with the Dance Card system. Administratively it also saves significant time and effort once set up.

Class Administration

Many thanks must go to all Board Members who have so kindly and generously donated time to complete class administration duties in the evenings. Particular thanks must go to Merle Ketley who has spent much time re-working and up-dating our class administration systems and forms, and to Robin Jean who also suggested a variety of significant improvements to our class administration systems.



CDT Teachers

A very enthusiastic, skilled and diverse team of teachers worked with CDT throughout the year. We were able to offer a number of local and visiting teachers employment opportunities, a free professional development class on Safe Dance Practice with David Corbet, fair payment and conditions, and four Term Newsletters.

Our regular teaching staff included Laura Boynes, Gretel Burgess, David Corbet, Fran Dumbrell, Jane Ingall, Adelina Larsson, Rita Markwell, Meg Millband, Rebecca Olson, Philip Piggin, Aradia Ross, Hayley Schmidt and Monica Wensing.

Marketing

Sincere thanks must go to Hannah Ley who has worked so enthusiastically throughout the year promoting our many and various events, enabling CDT to continue increasing its profile throughout the many ACT media formats. This also gave us a sell-out season for our 30th Birthday performance at the NGA. Thank you Hannah.

Website and Design

The new CDT Website was finally completed towards the end of the year. Massive thanks to Merle Ketley who has contributed numerous hours making this possible, with incredible attention to detail and quality. This facility is a major component of our communications and advertising strategies, and is an essential part of our increasingly successful and quality business practice. Very sincere thanks Merle.

Members

We were pleased to report an increase in CDT Memberships to almost 300, with development of accompanying privileges. These included access to CDT classes, discounts to our special classes, workshops, performances and events, voting rights at our AGM, a newsletter each term and discounted tickets to various performances at Canberra Theatre Centre and QL2 Centre for Youth Dance.

Many thanks to Julie Rickwood and Meg Millband for contributing tirelessly to our Members, updating the Members data-base, providing Members Newsletters each term, and a series of very successful Members Social/Performance Evenings, with plenty of good refreshments.

CDT Manual and Archives

The CDT archives continue to be developed, and copies of all important documents, posters and programs have been delivered to update our collection at the ACT Heritage Library at Woden, and the Ausdance National Resources in Braddon.



CDT Resources

Thanks to Jane Ingall who has continued to spend many hours cataloguing all donated and purchased resources and costumes, organising a loan scheme for any CDT Member, and carrying out cleaning and repairs as required.

Classes for Various-abled Dancers - CDTeens

Enormous thanks to Jane Ingall for putting together a successful funding application to ACT Health and Promotions, enabling us to establish a class for teenagers with Special Needs during the year. With this funding we were able to provide the class at a reduced rate of \$10 for 3 terms, ensuring price was no barrier to participation. The classes were taught by Gretel Burgess and Adelina Larsson, and managed and evaluated by Jane Ingall. This was a fabulous first for us and the ACT, and a very exciting development of the wonderful work we have established with the Jumping Juniors class.

Studio

Our beautiful new studio has been increasingly busy, as we are able to enjoy a high quality and purpose built environment, well suited to our needs. Particular thanks must go to Jane Ingall who has managed the various new and on-going challenges and complexities of our new space, and to David Keaney, our fabulous Maintenance Man, who has worked tirelessly to maintain and improve our new space, and create our brilliant high visibility sign.

Business Plan

Sincere thanks to Danielle Chesher our Business Manager for her expertise and knowledge in guiding the CDT Board in the development of our new Business Plan. As an essential component and tool of any well run organisation, it was very satisfying to update our plan with the valued and diverse input from the Board, and the very competent support and direction from Danielle.

Volunteers

Throughout the year CDT was most fortunate to have support and assistance from a number of volunteers in a many areas of the company's work. This included most significantly our 30th birthday performances and brunch celebration, brochure design and realization, printing, studio maintenance and repairs, and IT for the development of our website. In our present resource limited state, such generosity is vital to the quality and quantity of work we are able to complete. Our sincere thanks go to all those – particularly the CDT Board - who have volunteered their time so generously and enthusiastically. Particular thanks must be given to David Keaney for his generosity and expertise in studio fittings, maintenance and repairs.



Board

During 2008 some eight Board Meetings were held and during this time some changes occurred in Board Membership. During the year we bid a sad farewell to Gretel Burgess (Bookings Manager). We were most delighted to welcome Danielle Chesher (Business Manager), Rachael Hilton (Studio Hire Manager), Robin Jean (Secretary), Elanor Matton-Johnson (Legal/Governance Manager), and Julie Rickwood (Members Manager). All board members brought a wealth and diversity of skills and knowledge to the organisation.

Big thanks must go to Brooke Thomas who took over the role of Chairperson in our busiest ever year, and undertook a massive re-development of our Constitution. Incredible enthusiasm, energy and commitment has been demonstrated by all, and has enabled CDT to make amazing achievements in our very busy 30th year. Thank you!

In Conclusion

I believe that CDT has made a very significant impact on the ACT cultural landscape this year, with our unique and sold out 30th birthday event at the NGA. This was well supported with our year long program of quality classes that continued to grow in number and attendance. Significantly this class program provides our major revenue source, a means of providing quality art programs to the region, and importantly the opportunity to pay a small but regular wage to an Artistic Director and Company Manager. As a leading dance organisation in the ACT, it is paramount that we are able to uphold the best of work-place practices within our often resource challenged world.

Given the enormous amount of volunteer time put into the running of the organisation, especially with the limited time and resources we have, CDT has continued to operate very soundly. My sincere thanks to the Board of 2008 who have contributed enormously to the running and on going development of CDT in a particularly important and hectic year. To Meg Millband our departing AD, we wish you well in your new endeavors, and thank you sincerely for bringing to fruition a most memorable and magical evening of dance theatre to celebrate our 30th birthday.

With another committed, energetic, supportive and skilled Board and Artistic Director, I remain most confident that our future will continue growing, strongly and assuredly, despite the economic challenges of the time.

Philip Piggin

Company Manager



Artistic Director's report

Canberra Dance Theatre has had another highly successful year in 2008. Most notably we celebrated our 30th anniversary with a performance at the National gallery of Australia in the Sculpture garden. We participated and performed at the National multicultural festival (MCF) contact day, the Belly dance showcase and at Floriade. We had a showing in Dance week titled *Works in progress*, quarterly members events and we designed and mounted a new CDT sign reaffirming our presence in the arts community in the city.

Quake (the belly dance performance group), World fusion and Gypsy classes performed wonderfully at the MCF and Floriade representing the diversity that CDT has to offer. I would like to thank these groups for their constant and generous support throughout 2008.

The showing, *Works in progress* was a platform for the artists/teachers within CDT and associated artists to present work that they had been developing, experimenting with or exploring for themselves or with other fellow artists. It was a very successful night with extremely positive feedback from the audience. There were several suggestions that it become a regular event, monthly or bi-monthly.

Canberra Dance Theatre celebrated its 30th anniversary and successfully staged a sold out pro-am event in partnership with the National Gallery of Australia through funding from the ACT government and partial self funding. As artistic director, choreographer and project manager of this major event I found that I needed to make it my primary focus for 2008 to ensure its success.

The Performance was two site specific works, *Transient Rooms & Enduring Intimacy* to be held over two days 22nd & 23rd November 2008 in the NGA sculpture gardens. The performance had to be rescheduled to the 24th & 25th November due to inclement weather.

CDT affirmed its well established arts practice of increasing public accessibility to quality arts by utilising a unique public space, the NGA sculpture gardens. It also increased audience diversification through using this site and employing a multidisciplinary arts team which included dance, visual arts, multimedia, live music and choristers. It was a successful integration of these elements which created two original dance theatre works that respected and enhanced the sites in which they inhabited, paying homage to CDT's history whilst affirming the unique position CDT enjoys in the ACT arts landscape.

It has been a great pleasure to be a part of such a dynamic, creative and generous team at CDT but sadly due to family commitments I resigned from my position of artistic director in January 2009.

Meg Millband

Artistic Director



Member Services Manager's report

Membership Database and Forms

The Membership Database was maintained throughout the year. Approximately 300 members joined in 2008. As at the end of May 2008, membership has reached over 200 which indicates the on-going interest of dance participation with CDT. The use of continuing membership number needs to be addressed in order to decide what to do about those members who do not rejoin. The new membership card for 2009 has proved to be a worthwhile change, as was the introduction of the Dance Card.

The administration of membership and the associated data entry requirements are a heavy load at the beginning of the year and, to a lesser degree, at the beginning of each term. I suggest that the CDT Board needs to consider how best to meet these demands in the future.

The membership forms are currently problematic with the media permission component on the back of the form often being missed by administrators. Also, consideration of membership arrangements for families also needs to be finetuned so that all family members are more easily identified. The box to tick family membership is also often neglected by administrators. I suggest that the CDT Board consider re-formatting the membership forms to better meet our administrative needs.

Membership Email List

The Membership Email List worked reasonably well although there were a considerable amount of bounces were received for every email sent. The use of the website to send emails in pdf format to membership needs to be developed as this may overcome the difficulties of size and emails being sent from a private email address. At the moment, all 2008 and 2009 members are on the list but this might need to be considered if old members are to be taken off the list (other than individual requests).

Members Newsletter

Newsletters were produced for every term and were engaging, especially with the inclusion of photographs. The newsletters proved to be a worthwhile means of communication with our membership and the creation of the newsletter into pdf format is important to enable ease of emailing. It would therefore be advantageous to consider the difficulties outlined above. The archive of newsletters has been completed and should continue.



Members Events

Members events varied in attendance numbers but were a great display of the dance practice of the CDT community. The Christmas Party was especially a success in bringing together the CDT community and a celebration of the year. The name change to Performance Party in 2009 appears to be a good decision. The Dance Week Event should be maintained and, as suggested last year and again more recently, should be the focus for Term 2 with no other event being scheduled.

Conclusion

I have very much enjoyed my role as Members Manager and it is with regret that I had to resign. It is, however, an ideal opportunity to consider how the responsibilities of the Members Manager might better be distributed amongst board members and membership volunteers.

Thank you all for an exciting year and the opportunity to contribute to such a vibrant and dynamic community dance organisation.

Julie Rickwood

Member Services Manager



Studio and Resources Manager's report

It has been a busy and successful year for CDT and with consequent record use of the studio for classes, for 30th Anniversary rehearsals and increasing use by other hirers.

The following developments have been made over the year:

The considerable problem of a sound echo in the studio was solved in January with the hanging of three lengths of fabric from the ceiling, across the width of the room. Work was completed in a voluntary capacity by Jane Ingall, David Keany and Andrew Stuart over two days. Prior to this one could not hear the teacher due to the sound reverberations in the room. The fabric has also added to the aesthetics appeal of the studio space – an added bonus!

The procedures established in 2007 to deal with the use of the studio and facilities by the CDT teachers and other Canberra dance hirers have been successfully applied this year. Security, safety, hygiene and co-operative sharing of facilities have been addressed.

Comprehensive cleaning protocols have been developed this year to meet the needs of the higher use of the facilities. Numerous cleaning issues such as gravel and floor abrasion have been solved. We coped with four changes of cleaners over the year and at times it was quite a juggle to provide time in the studio hire week for cleaning. This necessitated frequently moving the cleaning times to suit the availability of cleaners and to fit in with the extra demands for studio use leading up to the 30th anniversary performance.

A new system for the increased load of studio garbage and recycling has been established. ANU Green, who manage the garbage and recycling collection for the ANU were consulted, however this avenue was not pursued at this stage. Instead the cleaner and studio manager manage the collection.

The arrangement whereby cleaning services are provided and paid for by CDT in exchange for cleaning supplies by the ANU Food Co-op is working well. The kitchen, foyer, toilet and cleaning cupboard is shared with the ROCKS community.

CDT Maintenance Worker David Keany has provided considerable problem solving skills in dealing with the many and varied maintenance jobs and the already ongoing repair of aspects of the 'temporary' structure. David works for CDT in exchange for a dance card.

CDT Dance Resource Library

Established in 2007, the CDT Dance Resource Library has been added to over 2008 and used by several teachers and some members.

Jane Ingall

Studio and Resources Manager



Marketing Manager's report

Achievements in 2008:

- ◆ Major marketing project – CDT's 30th Anniversary performance at the National Gallery. Activities included the writing of media releases and dissemination to a large list of media contacts, organising a media call; attended by representatives from local press and television, interviews on local radio and in local press and write-ups on arts websites, creating an "Event" on Facebook and utilising those existing networks
- ◆ Constant flow of information to the Ausdance Newsletter, BCL website, Arts Around Canberra (Canberra Arts Marketing), Canberra Times' Fridge Door, Arts Editor of the City News and Daily Capital.
- ◆ Maintaining a constant presence in the dance, arts and culture network within the ACT. This has been achieved by our presence at events such as the NMF Contact Day, constant updating of local arts and culture websites and free adverts in publications such as the Canberra Times' Fridge Door, viral marketing tools such as Facebook
- ◆ Marketing for CDT's participation in Ausdance's Dance Week yielded an article and large colour photo for Taking Shape. Our collaboration with QL2 not only attracted a larger audience, but showcased to a new audience the range of genre CDT offers and supports.

Moving forward

- ◆ The development of e-cards for publicising struggling classes, upcoming events such as workshops and any special offers to CDT members.
- ◆ Continue to update and source new free sites to advertise
- ◆ Adhoc development of "offers" for struggling classes, e.g. Bring a Friend for Free
- ◆ Use of online websites to increase the likelihood of CDT being included in search engine results
- ◆ Increase the membership of the Facebook site to communicate news about offers and events

Hannah Meredith

Marketing Manager



Studio Hire Manager's report

April 2008 Gretel Burgess handed over of the Studio Hire Managers position to Rachael Hilton.

May/June 2008 – Rachael built on the existing system introduced by Gretel to include the following changes:

- ◆ A move to increase electronic transactions by updating the invoice
- ◆ Introduction of electronic filing of documents
- ◆ Separate agreements for casual and permanent hirers developed
- ◆ Contracts/ invoices sent to hirers electronically
- ◆ Electronic communication of the hirers requests
- ◆ An electronic monthly calendar which can be distributed as required
- ◆ Description of studio hire manager duties developed
- ◆ Process and procedures document for studio hire manager developed

2008 RATES were:

\$10.00 an hour	Unfunded artists/projects, working towards a performance OR individual coaching/rehearsal.
\$20.00 an hour	Small group workshop/lessons (2–5 persons).
\$30.00 an hour	Income generating activity OR large group workshop for 6 or more people.

Hirers with more than 3 consecutive hires are entitled to a 10% discount on their hire fee.

A key deposit of \$10 is required for all private hirers.

There has been an issue around keys not being returned by board members and teachers when no longer providing a service to CDT. Proposal to introduce key deposit for all teachers and board members to ensure key return when leaving the services of CDT.

During the year, there have been a number of issues of unscheduled studio use, communication to all key holders reminding them of studio hire protocols was issued.

Complimentary studio hire for CDT teachers' was increased from 2 hours to 3 hours per week.

Rachael Hilton

Studio Hire Manager



Communications and Design Manager

2008 was a busy time for CDT communications. In addition to initial writing and design, most CDT documents were also independently checked for accuracy and accessibility of text and design before going to print whether on paper or electronically. People involved in communications also regularly completed class administration.

General communications tasks

Innovations suggested and adopted to improve ease of Board communications included:

- ◆ creation of email addresses for board member roles so that CDT can email members and other organisations using a corporate email address – information on how to use the email address via web mail or download it to home email programs was supplied to Board members
- ◆ creation of e-cards for workshops and one-off dance classes with additional background e-card templates made for all other classes and Quake belly dance.

Changed the advertisement for the Yellow Pages book – halving its size and only including general information rather than being specific about dance genres offered.

A new promotional poster was created during the year. It was a modification of the existing poster with new images and removal of dance genres so that it would be more able to be used from year to year without modification and therefore at a lower cost.

A survey was conducted during Term 2 asking members how they had found out about CDT to assist in improving promotional opportunities. Results mainly pointed to the website and Yellow Pages.

Numerous studio signs and posters were created.

The CDT logo was distributed to numerous people and organisations for promotional posters and news articles.

CDT digital files were better organised to facilitate handover of files with changing Board membership.

The CDT Dance week public performance in civic was filmed.



Design

Several new documents including brochures and fliers were designed, including:

- ◆ new class brochures at the beginning of 2008 and, at the end of the year, a 'new look' class brochure for 2009 to accommodate the increased number of dance classes being offered
- ◆ a membership information brochure to be given to new members in 2009, so that they could be more aware of CDT organisation and structure
- ◆ a mini flyer of class times, costs and payment details for members to place in their wallets for easy reference
- ◆ re-design of the logo for use on the website – this has also assisted with the image of a cohesive corporate identity for CDT
- ◆ a class timetable for placement on the CDT door
- ◆ an advertisement for the Ausdance directory
- ◆ an advertisement for Yellow Pages Online
- ◆ class flyers for CDTeens, Creative moves, Gypsy, and Parents, tinies and toddlers classes to assist with their promotion and increase class size
- ◆ emergency evacuation posters for all areas of the studio space that CDT members use – studio, kitchen, storeroom, change rooms and toilet – printed on bright paper and placed near exit doors to all rooms.

Website

Numerous updates were made to the website to advertise workshops, performances and member events during the year.

The CDT website was revised and restructured to present information more logically and make it more easily accessible. A former CDT member who works in website design was paid to design a template for the new website. This design reflects CDT's corporate identity and is easy to navigate.

All text on the website was revised and edited to fit the new structure and ensure easy accessibility. Photos and other imagery were sourced and edited. These tasks took a considerable amount of time.

The new website includes a special web page for Board members that is easy to access for stationery and promotional information. The class and members information brochures, as well as the constitution, were made available as a PDF on the website.

There is also a link to the CDT Facebook page from the website members page.



Thirtieth birthday performance

A print media advertisement was created for the 30th birthday performance. It was also placed on the website and emailed to members.

Programs for the performance were written, edited, designed and printed.

Merle Ketley

Communications and Design Manager

Editorial note from the Chairperson: in addition to this report, Merle provided a large number of suggestions for improvement and further innovations to CDT communication and design issues and practices which the Board considered at its July 2009 meeting. A number of changes already have and doubtless will continue to result from this input. The Board's response to this, as well as minutes of all CDT meetings are held on file at the CDT studio and are available to all members to view on request. Merle also wished to have it noted that she resigned in April 2009 for personal reasons.



Legal Manager

There were very few legal issues in the past year for CDT. The major development was the drafting of a CDT Child Protection Policy in line with the requirements of the CDTeens grant. This policy was adopted by the CDT Board at the May 2009 meeting. It is currently being implemented.

Elanor Matton-Johnson

Legal Manager

Treasurer's Report

2008 was a year in which CDT business activity increased enormously. Income from standard sources increased by 62% on the previous year to \$85,904. In addition an \$11,000 grant was provided by the ACT Government to support provision of the CDTeens classes, as well as a \$25,000 grant in support of the 30th Anniversary performance.

The 30th Anniversary also involved a significant contribution from CDT's retained earnings, although overall expenditure on the project was within budget. This project, in combination with markedly increased general expenditure, led to an overall loss being recorded for 2008 of just under \$8,400.

Whilst CDT is still modifying its procedures and policies to adapt to the change in business tempo, a more cautious approach to expenditure is recommended to ensure sustained viability. Improvements in financial and administrative processes are required to facilitate legislative compliance, sound governance and overall better business management.

Danielle Chesher

Treasurer

Audited Financial Statements

Separate attachment.